



2020

your LEARNING JOURNEY

Our Learning solutions equip practitioners with the methodologies & tools essential to perform their roles effectively.

Centre for CONTINUING EDUCATION & TRAINING

Empowering Future Leaders

Why LEARN from US!!

01 LEADERSHIP WITH PASSION

Leadership makes all the difference between a great and a good organisation. Passion is the fuel that drives the best.

02 EXEMPLARY COMMITMENT

We are committed to fulfil our promise; to enable people's professional and personal growth, and to provide a platform on which these individuals can take ownership of their future.

03 NETWORKING FOR RESULTS

We live in a connected world. We network to reach for the most quantifiable mark of success: results.

Organised By



Strategic partners



Certification Body



Approved Training Providers, All programmes certified and claimable by



Q 01

MS Word (INTERMEDIATE)

Date : 24 - 25 February | Duration : 2 Days
 Fee : RM850 | Venue : Cyberjaya

MS Excel (INTERMEDIATE)

Date : 26 - 27 February | Duration : 2 Days
 Fee : RM850 | Venue : Cyberjaya

The Power of a Positive Corporate Image

Date : 10 March | Duration : 1 Day
 Fee : RM990 | Venue : Cyberjaya

CIPD Level 3 Foundation Diploma in Human Resource Practice

Commencement date : 14 - 15 March
 Duration : 16 Days
 Fee : RM18,000 | Venue : Cyberjaya

Executive Certificate in Strategic Human Resource Management

Commencement date : 14 - 15 March
 Duration : 5 Days
 Fee : RM1900 | Venue : Cyberjaya

Emergency Response and Preparedness

Date : 18 - 19 March | Duration : 2 Days
 Fee : RM900 | Venue : Cyberjaya

High Impact Presentation skills

Date : 25 - 26 March | Duration : 2 Days
 Fee : RM1200 | Venue : Cyberjaya

Q 02

Executive Master's in Business Administration (EMBA)

Commencement date : 7 April
 Duration : 12 Days
 Fee : RM 13,000 | Venue : Cyberjaya

Accredited Training Professional (ATP)

Date : 13 - 17 April | Duration : 5 Days
 Fee : RM6,500 | Venue : Cyberjaya

Executive Certificate in Accounts and Business Management (ECABM)

Date : 20 - 24 April | Duration : 5 Days
 Fee : RM1,990 | Venue : Cyberjaya

CIPD Level 3 Foundation Diploma in Learning & Development

Commencement date : 16 - 17 May
 Duration : 16 Days
 Fee : RM18,000 | Venue : Cyberjaya

MS PowerPoint (INTERMEDIATE)

Date : 1 - 2 June | Duration : 2 Days
 Fee : RM 850 | Venue : Cyberjaya

MS Word (ADVANCE)

Date : 3 - 4 June | Duration : 2 Days
 Fee : RM850 | Venue : Cyberjaya

Accredited Competency Professional

Date : 15 - 19 June | Duration : 5 Days
 Fee : RM6,500 | Venue : Cyberjaya

Communication & Interpersonal Skills and Customer Service

Date : 24 - 25 June | Duration : 2 Days
 Fee : RM1,200 | Venue : Cyberjaya

Higher Order Thinking Skills in Higher Education (HOTS)

Date : 29 June | Duration : 1 Day
 Fee : RM 1200 | Venue : AMU, Johore Baru

Competency Based Training Needs Analysis

Date : 30 June – 2 July | Duration : 3 Days
 Fee : RM 3,500 | Venue : Cyberjaya

1. Dates are subject to change without prior notice. Please check out our website, www.smhrgroup.com for updated calendar
2. The above listed programmes are non-MQA Programmes
3. All programme's are HRDF claimable.

Q 03

High Impact Presentation Skills

Date : 1 - 2 July | Duration : 2 Days
 Fee : RM1200 | Venue : AMC Kuching

Personal Effectiveness and Productivity

Date : 8 - 9 July | Duration : 2 Days
 Fee : RM1200 | Venue : Cyberjaya

Managing use of Tools for Children

Date : 15 July | Duration : 1 Day
 Fee : RM900 | Venue : Cyberjaya

Effective Accident Investigation and Corrective Action at Workplace

Date : 21 - 22 July | Duration : 2 Days
 Fee : RM900 | Venue : Cyberjaya

High Impact Presentation skills

Date : 12 - 13 August | Duration : 2 Days
 Fee : RM1200 | Venue : AMC Kota Kinabalu

Psychosocial First Aid

Date : 17 - 18 August | Duration : 2 Days
 Fee : RM900 | Venue : Cyberjaya

Executive Certificate in Healthcare Management

Commencement date : 26 August
 Duration : 5 Days
 Fee : RM990 | Venue : Cyberjaya

CIPD Level 3 Foundation Diploma in Human Resource Practice

Commencement date : 5 - 6 September
 Duration : 16 Days
 Fee : RM18,000 | Venue : Cyberjaya

Executive Certificate in Strategic Human Resource Management

Commencement date : 5 - 6 September
 Duration : 5 Days
 Fee : RM1900 | Venue : Cyberjaya

Effective Method of Handling Chemical at Workplace

Date : 9 - 10 September | Duration : 2 Days
 Fee : RM900 | Venue : Cyberjaya

MS PowerPoint (ADVANCE)

Date : 22 - 23 September | Duration : 2 Days
 Fee : RM850 | Venue : Cyberjaya

Sales and Key Account Management

Date : 23 - 24 September | Duration : 2 Days
 Fee : RM1200 | Venue : AMC Kuching

Communication & Interpersonal Skills and Customer Service

Date : 29 - 30 September | Duration : 2 Days
 Fee : RM1200 | Venue : AMC Kuching

Q 04

Accredited Competency Professional

Date : 5 - 9 October | Duration : 5 Days
 Fee : RM6,500 | Venue : Cyberjaya

Higher Order Thinking Skills in Higher Education (HOTS)

Date : 19 October | Duration : 1 Day
 Fee : RM1200 | Venue : AMC Kuching

Higher Order Thinking Skills in Higher Education (HOTS)

Date : 20 October | Duration : 1 Day
 Fee : RM1200 | Venue : AMC Kota Kinabalu

MS Excel (ADVANCE)

Date : 27 - 28 October | Duration : 2 Days
 Fee : RM850 | Venue : Cyberjaya

Competency Based Training Needs Analysis

Date : 13 - 15 October | Duration : 3 Days
 Fee : RM 3,500 | Venue : AMC Kota Kinabalu

Competency Based Training Needs Analysis

Date : 20 - 22 October | Duration : 3 Days
 Fee : RM 3,500 | Venue : Penang

CIPD Level 3 Foundation Diploma in Learning & Development

Commencement date : 7 - 8 November
 Duration : 16 Days
 Fee : RM18,000 | Venue : Cyberjaya

Accredited Training Professional (ATP)

Date : 16 - 20 November | Duration : 5 Days
 Fee : RM6,500 | Venue : Cyberjaya

Personal Effectiveness and Productivity

Date : 23 - 24 November | Duration : 2 Days
 Fee : RM1200 | Venue : AMC Kuching

Personal Effectiveness and Productivity

Date : 25 - 26 November | Duration : 2 Days
 Fee : RM1200 | Venue : AMC Kota Kinabalu

Communication & Interpersonal Skills and Customer Service

Date : 2 - 3 December | Duration : 2 Days
 Fee : RM1,200 | Venue : AMC Kota Kinabalu

Higher Order Thinking Skills in Higher Education (HOTS)

Date : 15 December | Duration : 1 Day
 Fee : RM 990 | Venue : Cyberjaya