



# ACCREDITED COMPETENCY PROFESSIONAL

Date: 12 - 16 October 2020 Time: 09:00 AM

Venue: University of Cyberjaya Campus,  
Persiaran Bestari Cyber 11, 63000  
Cyberjaya, Selangor



## INTRODUCTION

The Accredited Competency Professional (ACP) workshop is a comprehensive five-day training which enables you to design, develop and implement the competency framework within organisations. This workshop will help you to gain the knowledge and skills to develop customised competency dictionaries for best fit purposes in your organisation.

This ILM accredited workshop qualifies you to join a select group of competency professionals, who are recognised internationally for their expertise.

## DESIGNED FOR

Those responsible for the development of Competency Framework

## LEARNING APPROACH

Learning will take place through small group activities, discussions, and experiential learning.

## PROGRAMME OBJECTIVES

On completion of this workshop, participants will be able to:

- Develop competency model and framework
- Identify methods of competency profiling
- Describe competency assessment methods
- Map and Validate Position Competency Profiles
- Integrate Competency into HR processes

**Training Provider :** SMR HR Group Sdn Bhd (177552-M)

Level 8, Tower Block  
University of Cyberjaya Campus  
Persiaran Bestari, Cyber 11  
63000 Cyberjaya Selangor

**Training Programme No :** 1000119260

**Contact person :** Lily (lily@smrhub.com)

## FIVE DAYS TRAINING WHICH ENABLES YOU TO DESIGN, DEVELOP AND IMPLEMENT THE COMPETENCY FRAMEWORK

## FEE

RM 6500.00 per pax

## WORKSHOP OUTLINE

### Module 1: Introduction to Competency

- Concepts of competency
- Competency Framework

### Module 2: Competency applications

- Linking competency to HR function
- Competency in HR processes

### Module 3: Business case for Competency

- Benefits of competency management
- The SMR's PAGE Framework
- Key consideration in a competency management project
- Developing business case

### Module 4: Competency Framework Development

- Developing competency model
- Approaches to competency documentation
- Writing competency dictionary
- Competency mapping and profiling
- Validation process for Competency Framework

### Module 5: Competency Assessment & Development

- Competency assessment methods
- Competency gap analysis
- Competency development approaches

This programme is ILM UK, certified.

