

**Kick-start your career  
with confidence – and  
choose a qualification  
that connects you to:**

the real world  
of work

practical solutions  
to today's business  
challenges

a brighter  
professional  
future – with CIPD  
membership.



# Foundation Certificate in People Practice

**With a Foundation Certificate in People Practice, you'll kick-start your career in HR, L&D and OD with confidence.**

This entry-level qualification is perfect for people professionals working in, or looking to find, their first role in the people profession, and will provide you with:

- a solid grounding in People Practice
- the knowledge, skills and behaviours and to deliver tasks that benefit your organisation at an operational level
- the confidence to support positive change for your colleagues and organisation.

**Gain relevant expertise to  
work in roles including:**

- HR Administration
- Recruitment
- Employee Relations
- L & D
- Organisational development
- Reward or Benefit
- Talent Development

**Date: 17th July 2021  
Venue: Cyberjaya  
Fee: RM12,000**



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# Lay the foundations for a bright future

## What will you study?

By studying four core units in Business Culture, Core Behaviours, Analytics and the Essentials of People Practice, you'll develop the expertise to support change and make an impact in your organisation.

You'll focus on real-life scenarios, acquiring core behaviours derived from the CIPD's new Profession Map, which is based on the cumulative insights of thousands of experts.

CIPD qualifications set the international standard for people professionals. You'll gain the confidence to drive your career forward – and with CIPD membership, the recognition needed to connect to the role you've always dreamed of.

## CIPD membership

CIPD membership gives you a badge of professionalism that's internationally recognised. It showcases your knowledge and impact within the people profession.

When you complete your qualification, you'll be awarded CIPD Foundation Membership, and the designation "Foundation CIPD" after your name. This starts to build your credibility in the people profession, shows you're serious about your development and that you have a strong base of knowledge to build on.

## At a glance

### This course covers:

- Business, culture and change in context
- Principles of analytics
- Core behaviours for people professionals
- Essentials of people practice.

### Entry Requirements:

There are no formal entry requirements for this course, however you must have an appropriate level of English and need to be able to produce written assignments. This is a very demanding qualification and you will be expected to attend every class and undertake homework and assignment work outside the classroom.

### Assessment & Duration

Assignment based  
120 Hours / 15 Days

### Study Mode

Face to Face & Online Learning

### What's Next

After successfully completing this course, you will be able to move onto the CIPD Level 5 Associate Diploma in People Management or the CIPD Level 5 Associate Diploma in Organisational Learning and Development.

## Facilitators

Team of facilitators with vast industry experience